

Document & Print Center Management



Overview MCS offers comprehensive in-house document processing solutions custom designed to meet your business goals. Our document processing centers are staffed by the industry's best-trained professionals who are experienced at providing copying, printing, scanning, data capture and document routing support. An MCS managed print/copy center in your organization will allow you to control costs, reduce capital investment, and enhance information delivery.

Technology MCS has the technical prowess to get your company organized and transform your paper documents into searchable, indexed files that are found with the click of a mouse. Leveraging the latest equipment and recognition technology, we will provide an "on-ramp" for your organization's Enterprise Content Management (ECM) blueprint. Technological capabilities include:

- Image conversion
- Systems integration with ECM scalability
- Intelligent OCR & auto-indexing technologies
- Distributed capture solutions utilizing desktop scanners & MFPs



Evaluation MCS offers solutions to reduce and control output costs throughout your organization. Our Client Technology Services specialists perform end-to-end audits to gather data that will identify the number of printers, their volume and their effectiveness. Then, our specialists will identify right-sizing strategies and apply a single Cost-Per-Page (CPC) for these devices. Features include:



- Records & back file scanning & indexing
- Invoice, forms & check scanning
- Unlimited supplies including toner
- All maintenance costs covered; service & labor provided
- Document distribution & fulfillment
- On-site document processing centers

Fleet Management Furthermore, our fleet management services enable you to effectively manage your document production equipment to optimize performance and protect your investments. MCS's support covers all printers, scanners, fax machines, and MFP devices across multiple locations. MCS can help your organization develop an efficient and cost effective document output strategy, while relieving your facility and IT departments of the management and support burden.

